

**Authorized Intrafund & Personnel Services Budget Transfers thru September 2014**

**2014 Budget Transfer Schedule**

<b>Fund</b>	<b>Department / Line Item</b>	<b>Date Approved by City Manager</b>	<b>From Amount</b>	<b>To Amount</b>	<b>Purpose</b>
General Fund	Facilities & Fleet/Repair and Maintenance Building		\$ 4,903	\$ -	
General Fund	Facilities & Fleet/Professional Services		-	4,903	
<b>Total Budget Transfer 1</b>		1/7/2014	<b>\$ 4,903</b>	<b>\$ 4,903</b>	Transfer for unanticipated cleaning costs at Eagle St. facility.
Capital Improvement Fund	Sidewalks		\$ 7,000	\$ -	
Capital Improvement Fund	Vista Verde Neighborhood Improvements		-	7,000	
<b>Total Budget Transfer 2</b>		2/4/2014	<b>\$ 7,000</b>	<b>\$ 7,000</b>	Additional work for Vista Verde Project.
Capital Improvement Fund	Grant Match Funds/Other		\$ 20,000	\$ -	
Capital Improvement Fund	Potomac/Briarwood Signal		-	20,000	
<b>Total Budget Transfer 3</b>		2/24/2014	<b>\$ 20,000</b>	<b>\$ 20,000</b>	City funds required for grant project.
Capital Improvement Fund	Grant Match Funds/Other		\$ 5,000	\$ -	
Capital Improvement Fund	Vista Verde Neighborhood Improvements		-	5,000	
<b>Total Budget Transfer 4</b>		3/25/2014	<b>\$ 5,000</b>	<b>\$ 5,000</b>	Additional work for Vista Verde Project.
Capital Improvement Fund	Grant Match Funds/Other		\$ 21,000	\$ -	
Capital Improvement Fund	Potomac/Briarwood Signal		-	21,000	
<b>Total Budget Transfer 5</b>		4/24/2014	<b>\$ 21,000</b>	<b>\$ 21,000</b>	City funds required for grant project.
General Fund	Communications/Newsletter		\$ 47,555	\$ -	
General Fund	Communications/Community Activities		-	47,555	
<b>Total Budget Transfer 6</b>		7/25/2014	<b>\$ 47,555</b>	<b>\$ 47,555</b>	Funds to cover Kickoff Summer Event
General Fund	Land Use/Office Supplies		\$ 2,275	\$ -	
General Fund	Land Use/Non Capital Furniture		-	2,275	
<b>Total Budget Transfer 7</b>		7/25/2014	<b>\$ 2,275</b>	<b>\$ 2,275</b>	Funds to cover furniture
General Fund	Facilities/Professional Services		\$ 12,000	\$ -	
General Fund	Facilities/Building Improvements		-	12,000	
<b>Total Budget Transfer 8</b>		8/5/2014	<b>\$ 12,000</b>	<b>\$ 12,000</b>	Funds to cover carpet replacement
General Fund	Office of Innovation/Project Specific		\$ 5,711	\$ -	
General Fund	Office of Innovation/Machinery		-	5,711	
<b>Total Budget Transfer 9</b>		8/6/2014	<b>\$ 5,711</b>	<b>\$ 5,711</b>	Funds to cover vLoc 5000 Receiver

General Fund	Information Technology/Non Capital Computer Equip		\$	2,001	\$	-	
General Fund	Information Technology/Machinery & Equipment			-		2,001	
Conservation Trust Fund	Parks & Recreation			4,512			
Conservation Trust Fund	Machinery					4,512	
<b>Total Budget Transfer 10</b>		8/12/2014	\$	<b>6,513</b>	\$	<b>6,513</b>	Funds to cover Park Camera Server
General Fund	Communications/Community Activities		\$	47,555	\$	-	
General Fund	Communications/Newsletter			-		47,555	
<b>Total Budget Transfer 11</b>		8/20/2014	\$	<b>47,555</b>	\$	<b>47,555</b>	Transfer to reverse Budget Transfer #6 due to Supplemental approved by Council
General Fund	Facilities/Professional Services		\$	4,900	\$	-	
General Fund	Facilities/Building Improvements			-		4,900	
<b>Total Budget Transfer 12</b>		8/27/2014	\$	<b>4,900</b>	\$	<b>4,900</b>	Funds to cover sound masking
General Fund	Public Works/Program Admin - FSA		\$	1,790	\$	-	
General Fund	Public Works/Machinery & Equipment			-		1,790	
<b>Total Budget Transfer 13</b>		9/2/014	\$	<b>1,790</b>	\$	<b>1,790</b>	Funds to cover equipment
Open Space Fund	Professional Services		\$	2,746	\$	-	
Open Space Fund	Land Improvements - Amphitheatre			-		2,746	
<b>Total Budget Transfer 14</b>		9/16/2014	\$	<b>2,746</b>	\$	<b>2,746</b>	Funds to cover material testing
<b>Total Transfers</b>			<b>\$</b>	<b>188,948</b>	<b>\$</b>	<b>188,948</b>	

\*In accordance with Resolution 2011-R-11 and Administrative Policy 2010-AP-04 Budget Policy, all intrafund, or departmental transfers and all transfers from personnel services budgets approved by the City Manager require notification to City Council on a monthly basis.