

Authorized Intrafund & Personnel Services Budget Transfers thru October 2014

2014 Budget Transfer Schedule

Fund	Department / Line Item	Date Approved by City Manager	From Amount	To Amount	Purpose
General Fund	Facilities & Fleet/Repair and Maintenance Building		\$ 4,903	\$ -	
General Fund	Facilities & Fleet/Professional Services		-	4,903	
Total Budget Transfer 1		1/7/2014	\$ 4,903	\$ 4,903	Transfer for unanticipated cleaning costs at Eagle St. facility.
Capital Improvement Fund	Sidewalks		\$ 7,000	\$ -	
Capital Improvement Fund	Vista Verde Neighborhood Improvements		-	7,000	
Total Budget Transfer 2		2/4/2014	\$ 7,000	\$ 7,000	Additional work for Vista Verde Project.
Capital Improvement Fund	Grant Match Funds/Other		\$ 20,000	\$ -	
Capital Improvement Fund	Potomac/Briarwood Signal		-	20,000	
Total Budget Transfer 3		2/24/2014	\$ 20,000	\$ 20,000	City funds required for grant project.
Capital Improvement Fund	Grant Match Funds/Other		\$ 5,000	\$ -	
Capital Improvement Fund	Vista Verde Neighborhood Improvements		-	5,000	
Total Budget Transfer 4		3/25/2014	\$ 5,000	\$ 5,000	Additional work for Vista Verde Project.
Capital Improvement Fund	Grant Match Funds/Other		\$ 21,000	\$ -	
Capital Improvement Fund	Potomac/Briarwood Signal		-	21,000	
Total Budget Transfer 5		4/24/2014	\$ 21,000	\$ 21,000	City funds required for grant project.
General Fund	Communications/Newsletter		\$ 47,555	\$ -	
General Fund	Communications/Community Activities		-	47,555	
Total Budget Transfer 6		7/25/2014	\$ 47,555	\$ 47,555	Funds to cover Kickoff Summer Event
General Fund	Land Use/Office Supplies		\$ 2,275	\$ -	
General Fund	Land Use/Non Capital Furniture		-	2,275	
Total Budget Transfer 7		7/25/2014	\$ 2,275	\$ 2,275	Funds to cover furniture
General Fund	Facilities/Professional Services		\$ 12,000	\$ -	
General Fund	Facilities/Building Improvements		-	12,000	
Total Budget Transfer 8		8/5/2014	\$ 12,000	\$ 12,000	Funds to cover carpet replacement
General Fund	Office of Innovation/Project Specific		\$ 5,711	\$ -	
General Fund	Office of Innovation/Machinery		-	5,711	
Total Budget Transfer 9		8/6/2014	\$ 5,711	\$ 5,711	Funds to cover vLoc 5000 Receiver

General Fund	Information Technology/Non Capital Computer Equip		\$	2,001	\$	-	
General Fund	Information Technology/Machinery & Equipment			-		2,001	
Conservation Trust Fund	Parks & Recreation			4,512			
Conservation Trust Fund	Machinery					4,512	
Total Budget Transfer 10		8/12/2014	\$	6,513	\$	6,513	Funds to cover Park Camera Server
General Fund	Communications/Community Activities		\$	47,555	\$	-	
General Fund	Communications/Newsletter			-		47,555	
Total Budget Transfer 11		8/20/2014	\$	47,555	\$	47,555	Transfer to reverse Budget Transfer #6 due to Supplemental approved by Council
General Fund	Facilities/Professional Services		\$	4,900	\$	-	
General Fund	Facilities/Building Improvements			-		4,900	
Total Budget Transfer 12		8/27/2014	\$	4,900	\$	4,900	Funds to cover sound masking
General Fund	Public Works/Program Admin - FSA		\$	1,790	\$	-	
General Fund	Public Works/Machinery & Equipment			-		1,790	
Total Budget Transfer 13		9/2/014	\$	1,790	\$	1,790	Funds to cover equipment
Open Space Fund	Professional Services		\$	2,746	\$	-	
Open Space Fund	Land Improvements - Amphitheatre			-		2,746	
Total Budget Transfer 14		9/16/2014	\$	2,746	\$	2,746	Funds to cover material testing
Land Use Fund	Copiers		\$	20,000			Funds to cover Building Division Remodel
Land Use Fund	Building Improvements				\$	20,000	
Total Budget Transfer 15		10/13/2014	\$	20,000	\$	20,000	Funds to cover material testing
Total Transfers			\$	208,948	\$	208,948	

*In accordance with Resolution 2011-R-11 and Administrative Policy 2010-AP-04 Budget Policy, all intrafund, or departmental transfers and all transfers from personnel services budgets approved by the City Manager require notification to City Council on a monthly basis.